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## Plant Award Specification Sheet

The data on this form is used for generating certification materials, which includes a certificate for each plant and a letter to the Corporate Energy Manager (CEM) and Chief Executive Officer (CEO). Complete this form with company and plant names and contact information as it should be referenced on certification materials. The letters to the CEO will reference the plants that received certification and will acknowledge the CEM for helping reduce energy use. If any other staff should be acknowledged, please write their names and titles at the end of the form. For multiple plants that fall under the same CEO and CEM input additional plants on page 2. For multiple plants with a different CEO or CEM use a separate form. OMB Control No. 2060-0347

	Corporate Energy Manager	Corporate Communications Contact	Organization's Chief Executive Officer
Name			
Title			
Company			
Address 1			
Address 2			
City, State, Zip			
Email			
Phone			
<b>Plant Owner</b> <i>(complete if different from CEO contact information)</i>			
Company			
Address			
City, State, Zip			
Email			

### Plant 1 – As it should appear on certificate

Plant name	
Company name	
Address 1	
Address 2	
City, State, Zip	
Plant Contact (Name, title, email)	
Decal type (see below)	Cyan and white <input type="checkbox"/> Etched <input type="checkbox"/>
What did the plant do this past year to maintain or improve its energy performance?*	

ENERGY STAR Decals		<i>All hardcopy recognition material is sent as one package to the CEM at the location specified above. The congratulatory letter for the CEO will be sent directly to the address provided for the CEO. Electronic notification of certification will be sent to the CEM, plant contacts, and to the person who sent the application. Please specify any other distribution requests in the space below.</i>
Cyan and White	Etched	
		



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The public reporting burden for this collection of information is estimated to range up to 15 minutes per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.  
EPA Form 5900-265



<b>Plant 2 – As it should appear on certificate</b>	
Plant name	
Company name	
Address 1	
Address 2	
City, State, Zip	
Plant Contact (Name, title, email)	
Decal type (see below)	Cyan and white <input type="checkbox"/> Etched <input type="checkbox"/>
What did the plant do this past year to maintain or improve its energy performance?*	

<b>Plant 3 – As it should appear on certificate</b>	
Plant name	
Company name	
Address 1	
Address 2	
City, State, Zip	
Plant Contact (Name, title, email)	
Decal type (see below)	Cyan and white <input type="checkbox"/> Etched <input type="checkbox"/>
What did the plant do this past year to maintain or improve its energy performance?*	

<b>Plant 4 – As it should appear on certificate</b>	
Plant name	
Company name	
Address 1	
Address 2	
City, State, Zip	
Plant Contact (Name, title, email)	
Decal type (see below)	Cyan and white <input type="checkbox"/> Etched <input type="checkbox"/>
What did the plant do this past year to maintain or improve its energy performance?*	

\*Optional, used for identifying success stories.



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